

**GR**



## **Program Description**

This program allows students to complete a 60-hour Associate of Science degree in Liberal Arts. various degree-completion program offerings.

## **Notice of Nondiscrimination**

Grace College and Seminary is a private, not-for-profit, faith-based exempt organization as described in Section 501 (c) 3 of the Internal Revenue code. In compliance with applicable federal and state laws, Grace College and Seminary does not discriminate on the basis of race, color, national origin, age, sex, or disability in its administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs and activities, or in employment.

The following person has been designated to handle inquiries regarding the Notice of Nondiscrimination:

Carrie Yocum, Title IX Coordinator and VP of Administration and Compliance  
Grace College and Seminary  
McClain 102q0.00000912 0 612 792 ra private, not

In some programs, students are asked to acknowledge the catalog.

Changes to an academic catalog that are necessary following the start of the fall semester will be noted as an addendum to the original catalog.

Archived catalogs are maintained on the institutional website.

Students should be knowledgeable about institutional requirements, academic regulations, and calendar deadlines specified in the catalogs and academic program publications. Students should read the catalog carefully and consult with an advisor to determine how these policies relate to their individual circumstances.

### Tuition Refund Policy

Tuition refunds for students withdrawing from the school will be based on the official date of withdrawal. A student who is withdrawing from the school must contact The School of Professional and Online Education (888-249-0533) to complete the proper forms and responsibility to follow up with the required paperwork in order to receive an accurate refund based on the schedule below.

### Drop Dates

To drop a course, you **must** contact your Grace Advisor; College Launch Students must also contact your high school guidance counselor. Dropping a course is **not** recommended because this will impact your high school diploma requirements and impact your high school graduation date or college graduation date. The needed courses are not offered every session, so it might not be possible to replace the dropped course in time to meet the requirements needed to graduate. Dropping a course by the deadline will not cause the course to appear on your transcript. Dropping a course must be done within the first seven days of the session.

### Withdrawal Dates

To withdraw from a course, you must contact your Grace Advisor; College Launch Students must also contact your guidance counselor. To withdraw from a course, you must contact the coordinator before the midpoint of the course. When

### Withdrawal Refund Schedule per Session

Week	Tuition
1*	100%
2	50%
3	0%

## **CURRICULUM**

An associate degree is comprised of 60 hours.

All courses are designed and approved by the Grace College faculty and are comparable to those taught at the main Grace College campus. Courses are taught by Grace faculty or Grace-approved instructors.

### **Grace Core**

FYE 1000 First-Year Foundations

BIB 1050 Exploring the Bible

BIB 2010 Scripture and Interpretation

OM 1100 Public Speaking

ECN 3000 BIB 2010

## **COURSES**

### **FYE 1000 First-Year Foundations**

This is a practical, academic course which is intended to prepare new students to engage in three key areas of their first-year transition into college: Understanding who we are, understanding who they are, and understanding our Call. This course is designed to make their years at Grace the best experience possible. This course will help students discover their God-given strengths, navigate through current college issues, and help the student better understand what makes a Christian liberal arts education valuable. It will also introduce students to the value of service in the local community and introduce students to prospective departments and faculty within the institution, assisting in the selection process of choosing a major and a career. Three hours.

**PSY 1100 Introduction to Psychology**

Introduction to Psychology provides a general survey of the science of psychology. It includes the study of research methodology, emotion, biological foundations, learning and cognition, perception, development, personality, abnormal psychology, and social psychology.

**HUM 2100 Creative Arts and Culture**

Through a global, thematic approach, this course explores the human phenomenon of creativity. Posing the question "Why creative arts?" this course focuses on exploring how culture and creativity reflect each other within the realm of visual and performing arts. Through themes of

art is made or performed, how meaning is derived, and how art is used, kept or destroyed. Required experiential activities for engaging in visual and performing arts include such things as attending museum exhibits, concerts or theatrical productions. Three hours.



**ISM 1200 Integration of Software Tools**

This course is designed to introduce students to some of the programs within the Microsoft Office 2016 Suite and use them to be productive in their classes and future jobs. Introductory to advanced skills will be taught in Word 2016, Excel 2016, and PowerPoint 2016. If the students desire, this class will help prepare them to take the Microsoft Office Special nBd/Ffi 0 1 72.024 74(e and)13( Tr



